
COVID SECURE CAMPUS GUIDELINES

ACADEMIC YEAR 2023 / 2024

For both new and continuing students

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UCFB is a world first in higher education and together, with its Global Institute of Sport (GIS), delivers undergraduate and postgraduate degree courses, awarded by the University of East London, in the operational and business facets of the football and sports industry from within world-class stadiums. We are dedicated to providing the expertise, resources and environment to help you to reach your potential during and after your studies, using our global networking opportunities to connect you with the sports industry.

The COVID-19 pandemic disrupted recent academic years in ways that no one could have expected, but we are incredibly proud of the way our students and staff adapted to the unparalleled, fast-moving change and uncertainty.

In choosing UCFB|GIS, we know you have made a significant investment in your future, committing to learn and grow under our guidance. We continue to adapt to the ever-changing circumstances and are confident that we will continue to deliver the strong, industry-informed degrees to help propel your career.

We know that our unique access to our iconic campuses is a key part of your learning experience and your safety is our priority. As a result, we are working hard with our campus partners and continue to review and refine our COVID-19 guidelines and mitigation measures, in line with government guidance, to ensure the safety and well-being of students and staff whilst you enjoy the campus experience.

We remain grateful for the efforts you have made so far and continue to do so as we all work together through these unprecedented times and towards a brighter future.



Brendan Flood

Founder, Chairman and CEO

Contents

1.	What is a COVID Secure Campus?.....	4
1.1.	Our aims and objectives.....	4
1.2.	Our six key principles to safeguard the UCFB GIS community.....	6
2.	Our delivery model to return to campus.....	7
2.1.	Our operational plan.....	8
3.	Our service plans.....	14
4.	Student Life.....	14
4.1.	Prior to arrival on campus.....	14
4.2.	On campus life.....	14
4.2.1	When students are on campus.....	14
4.2.2	Student Accommodation.....	15
4.2.3	UCFB GIS Students' Union.....	15
4.2.4	UCFB GIS Athletic Union.....	15
4.2.5	Advice for Living and studying in Manchester and London.....	16
4.2.6	Student Support.....	16
4.2.7	Library and Learning Development services.....	16
4.2.8	Semester dates.....	17
4.3	Online life.....	17
4.3.1	The UCFB GIS online hub.....	17
4.3.2	Global hub and campus access.....	17
4.3.3	The Global Insight Series.....	17
4.3.4	On-line semester dates.....	18
5	Staff work life.....	18
5.1	Before staff arrive on Campus.....	18
5.2	When staff are on Campus.....	18
5.2.1	Campus to Campus travel.....	18
5.3	Office Working.....	18
6	COVID Secure Environments.....	19
6.1	Teaching and Learning Environments.....	19
6.2	Public Spaces.....	19
6.3	Transport.....	20
6.4	Placements and other work-based learning environments.....	20

1. What is a COVID Secure Campus?

With the future remaining uncertain, UCFB|GIS has ~~been working~~ continued to adapt to a new normal. These guidelines have been developed and refined to ensure we inform the UCFB|GIS community on the changes we have made to our unique campus environments. The following aims, objectives, and key principles have helped guide us in this journey.

1.1. Our aims and objectives

Aim:

Providing a safe and inclusive campus which empowers and supports our students and staff towards achieving a rewarding experience for all during these challenging times.

Objectives:

1. **Safety First** - In line with the latest government guidelines and sector regulations, we have created a healthy and COVID-19 secure campus, ensuring that student and staff health and safety is at the centre of all that we do.

We will continue to achieve this objective by:

- Undertaking and reviewing detailed risk assessments.
- Continued enhanced cleaning measures including disinfectant and deep cleaning programmes.
- Safe circulation systems around campus facilities, where appropriate or required.
- Ensuring appropriate ventilation within all our facilities.
- Maintaining COVID secure campus signage to promote hand washing and good hygiene.
- Providing hand sanitiser stations throughout campus facilities.
- Whilst face coverings are no longer required UCFB|GIS asks staff and students to be mindful of members of the community who might be anxious about the government's removal of restrictions and respect those who still wish to wear them - and they will remain available at UCFB|GIS facilities receptions.



- 2. An inclusive and inspiring learning environment** – our 2023 / 2024 academic year plan is structured to ensure all our students and staff will be able to access, engage with, and deliver a high-quality learning experience which spans beyond the classroom and supports a high-quality student experience.

We will continue to achieve this objective by:

- Preparing a delivery model that is free from previous COVID restrictions such as social distancing to provide the fullest possible student experience, whilst retaining flexibility should circumstance change.
- At the time of writing, all on-campus academic content will be delivered face-to-face in line with government guidance, but should further restrictions be imposed, then academic delivery and content will be made available virtually as previously (subject to the availability of our venue partners).
- Providing high quality and regular student support.

- 3. Advancing Careers** - We are dedicated to maximising the career opportunities of all our students, providing access to unique opportunities to learn from experts, develop insight into the industry and apply knowledge and skills in a wide range of sporting organisations. Our plan is to continue to provide these opportunities, making the most of digital innovation and virtual engagement alongside in-person experiences.

We will continue to achieve this objective by:

- Delivering an industry-leading guest speaker insight series.
- Creating unique work placements with industry-leading partners.



4. Continued innovation – In this unprecedented time, UCFB|GIS will create opportunity by working with our network of national and global partners to innovate and create unique experiences for our student community, ensuring the highest quality student experience possible.

We will achieve this objective by:

- Delivering an inspirational series of global summits.
- Delivering industry-leading events, conferences, and networking opportunities.

We have developed this set of COVID Secure Campus Guidelines, informed by the World Health Organisation, Public Health England, in accordance with the British Government advice and regulation and reviewed against newly issued guidance. The active application of these guidelines aims to create a healthy COVID-secure campus environment, which develops a high level of confidence in our ability to manage and mitigate the risk of COVID-19 transmission.

We have planned for multiple scenarios, each informed by detailed risk assessments, which enable the adaptability required through any changes in government COVID-related policy. These guidelines have been informed by six key principles:

- Inform,
- Test,
- Sanitise,
- Protect,
- Distance; and
- Track.

1.2. Our six key principles to safeguard the UCFB|GIS community

Our previous return to campus was underpinned by six key principles to ensure the safeguarding of our UCFB|GIS community.

Principle	Description	Action
INFORM	To provide regular and supportive information, advice and guidance to assist with the protection and safeguarding of all students and staff.	<ul style="list-style-type: none"> • Complete Inductions. • Provide information advice and guidance. • On-going support for safe operations.
TEST	To provide reporting mechanisms for daily health self-assessment and provide students with information, advice and guidance on accessing testing kits or facilities.	<ul style="list-style-type: none"> • Daily wellness reporting. • Self-Assessment. • Symptom identification.
SANITISE	To ensure all high use surfaces are regularly deep cleaned and disinfected and that all campus users are aware of their	<ul style="list-style-type: none"> • Disinfectant cleaning. • Multi-sanitiser stations. • Provide guidance for good personal hygiene.

	responsibilities to maintain high levels of personal hygiene including access to hand washing facilities.	<ul style="list-style-type: none"> • Provide enhanced hand washing / hand sanitising facilities.
PROTECT	To require all campus users to wear facemasks in line with guidance, unless exempt and that protections are in place to prevent possible non-touch transmissions.	<ul style="list-style-type: none"> • Require continued usage of facemask in line with guidance, unless exempt. • Enhanced deep cleaning.
DISTANCE	To ensure routes around our campus facilities provide safe routes of travel.	<ul style="list-style-type: none"> • Clear and frequent signage. • Facility occupation plans.
TRACK	To ensure campus users are regularly updated on campus status. Students have detailed information about the arrangements for teaching and learning on their course. All staff members can deliver their roles in a COVID-secure environment aligned with health needs and national policy changes.	<ul style="list-style-type: none"> • Student services reporting. • Campus community wide communication. • Policy update. • Alert level status plans. • Line management reporting.

2. Our delivery model to return to campus

Following the COVID-19 outbreak, like many higher education institutions, UCFB|GIS made the decision to deliver the remainder of the 2019/2020 academic year remotely. The response from our staff and students was exceptional and ensured a successful completion of the academic year in unprecedented circumstances.

Over the summer of 2020 our team worked with our stadium partners and other facility landlords to ensure our campuses are as COVID-secure as possible. We implemented a range of mitigation measures informed by government and sector guidelines, underpinned by our six key principles (above) and summarised in our three-level plan outlined below. This approach is underpinned by ensuring we have a clear picture of the health status of our students and staff before they arrived on campus.

We welcomed students and staff to our campuses in September 2020 and were delighted with the approach from students and staff who collectively ensured the successful implementation of our Outbreak Prevention and Management Plan.

In order to comply with government guidance on the safe mass transit of students at the end of the first semester, UCFB|GIS moved all teaching online in December 2020 ahead of the national lockdown put in place by government.

All teaching remained online from the start of January 2021 up to the government announcement that students on practical courses could return to teaching. UCFB|GIS followed the guidance accordingly and permitted one postgraduate course to return in accordance with the guidelines and given the guidance that,

where all courses could continue to be delivered online, informed students that the remainder of the academic year would be delivered online.

Following confirmation of the end of COVID restrictions and that higher education providers should plan for full face-to-face delivery from September 2021, UCFB|GIS reviewed and updated the following:

- Detailed risk assessments for each facility.
- COVID-secure safety measures implemented.
- New operational procedures agreed by stadia and facility landlords.
- Student and staff facility inductions.
- Health and safety self-assessments.

In September 2021, our UCFB|GIS students and staff returned to campus for full face-to-face delivery of our degree courses. UCFB|GIS will respond to any further changes in government guidance as and when required.

In line with government guidance, UCFB|GIS continued full face-to-face delivery of our courses through the 2021/2022 and 2022/2023 academic years.

This document has been updated to reflect the latest developments and changes to guidance.

2.1. Our operational plan

UCFB|GIS initially implemented a five-stage plan based on the government's five-stage alert level. This determined UCFB|GIS's approach to define what student life and studying would be like for the academic year 2020 / 2021 and beyond. This plan was designed to give us the flexibility to adapt as the local and national situation and associated government guidance has changed.

We started that academic year with a flexible delivery mode with virtual delivery replacing large group teaching. Alongside this, some small group lectures, seminars, placement activities and events were able to take place in their on-campus settings. Part of this flexible delivery mode ensured that all course content is made available virtually. Some elements were moved to virtual delivery temporarily and others had to move according to the results of our track and trace system. We remained committed to delivering as much face-to-face activity on campus as possible, whilst adhering to government guidelines.

We designed our model to be flexible and we planned for a range of scenarios due to the changing nature of the pandemic. We believe this approach enabled us to meet our moral obligation to restrict the spread of COVID-19 and our duty of care to safeguard the well-being of our students and staff.

This model enabled us to then move to full face-to-face delivery in our 2021/2022 return to campus and beyond, as COVID restrictions lifted and enabled educational institutions to return.

However, UCFB|GIS reserves the right to alter the level of service in response to local lockdowns, or UCFB|GIS-specific outbreaks, should they occur. As always, UCFB|GIS will be led by the government guidance in operation at any specific time.

SEE NEXT PAGE

Operational Plan and Delivery Model:

Due to the changing nature of the pandemic and a changing picture of government enforced local and national restrictions, shaped initially by a five-stage alert level and now a three-tier local system, in response, we have revised our operational model.

Our model has been simplified from a five-stage model to a three-scenario model, which more clearly reflects the scenarios we are faced with. The three scenarios shaping our model are as follows:

- **Scenario 1 (Green) – Face-to-face delivery** – No national or local restrictions are in place which restricts on campus face to face delivery.
- **Scenario 2 (Amber) – Face-to-face and virtual delivery** - National and / or local restrictions reduces on campus face-to-face delivery and requires alternative and complementary virtual delivery. Should you not be able to attend face-to-face on-campus activity for valid reasons, your academic content will be made available online. Non-teaching elements, e.g. events involving the public may also be subject to national or local restrictions.
- **Scenario 3 (Red) – Virtual delivery** – National or local restrictions that prevent higher education providers from delivering any form of face-to-face on-campus activity. Should you not be able to attend virtually delivered activities for valid reasons your academic content will be made available online.
- **For the avoidance of doubt** – these three scenarios are informed by the government’s tier system but are not designed to mirror them, whilst giving UCFB|GIS the operational flexibility required to deliver to students.

UCFB Current level of Operation: Green: Face-to-Face Education Delivery Permitted

UCFB GIS Level scenarios lockdown affecting education	Face-to-Face Delivery	Face-to-Face & Virtual Delivery	Virtual Delivery
UCFB GIS Business Area ↓	←—————→		
Teaching and Learning	Full face-to-face teaching provisions in place and online and blended learning as normal	All academic content available virtually. Courses will have access to small group face-to-face sessions on campus with COVID mitigation measures in place	Online only with alternative assessments. (this is synchronous / live delivery and not uploaded pre-recorded content)
Library and Information services	Library Services and study spaces available on on-campus with virtual services still available.	On-campus Library Services and study spaces available with mitigation measures in place, including contact free services such as click and collect. Virtual access to all services available.	Services moved to a virtual-delivery only environment.
Student Support.	All on-campus support services available as normal. Virtual information, advice and support continues to be offered.	Urgent face-to-face meetings can be requested, and where appropriate, accommodated within social distancing guidelines. However, support services will continue to be available predominantly virtually.	Support services available virtually, including continued access via email, online appointments and telephone.
Employment and Placement activities	Work placements and employment activities will be made available.	Commencement of employer restricted work placements subject to employer risk assessments, social distancing measures and inductions and training.	In person employment and work placements not available. Digital support for students.

UCFB GIS Level scenarios lockdown affecting education	Face-to-Face Delivery	Face-to-Face & Virtual Delivery	Virtual Delivery
UCFB GIS Business Area ↓	↔		
Global Summits	Summits delivered in-person in the UK, US, Canada & Australia, subject to international travel restrictions in place. Content from the summits available online.	Where possible face-to-face summits in person in the UK, US, Canada & Australia subject to travel restrictions in place at the time. All summits also available online.	Virtual Global Summits delivered and broadcast online.
Events, Enrichment, Recruitment and Enrolment	All activities available	The majority of activities take place online with some tailored, subject specific activities taking place on a socially distant face-to-face basis.	Virtual delivery of all events, including open days.
Student Accommodation	Available as normal	Available for occupancy within government restrictions.	Available for occupancy within government restrictions.
Campus Facilities	All campus facilities open and available for use in line with UCFB's COVID Secure Campus Guidelines	All campus facilities open for use in line with any social distancing and / or other restrictions imposed at the time as reflected in the UCFB's COVID Secure Campus Guidelines	All campus facilities are closed.
Sport and Student Experience activity	Events, competitive and recreational sports available	Recreational and/or BUCS sport as well as competitive and recreational sport available according to sector guidance.	No recreational or BUCS sport possible. Student Experience activities and events moved to a virtual environment.
Staff	All staff on campus in an agile working approach based on the business requirements. Personalised arrangements for vulnerable groups.	Mix of staff on-campus where possible (in redesigned, socially distant workspaces), to support prioritised student support services. Personalised arrangements for vulnerable groups.	Staff work from home, with some exceptions.

- The table above was used as a framework to guide our approach for the 2021 / 2022 academic year whilst the pandemic continued to have an impact on daily life.
- A number of factors may require a change to the approach outlined, for example, a government enforced local lockdown. There may be a circumstance where the national and UCFB|GIS operational level is 'Amber' however, a local lockdown moves the operational level to 'Red' for one particular campus. We are prepared for such a scenario and will implement our communication strategy and operational approach accordingly.
- Given such a variety of circumstances that could occur at any time, UCFB|GIS reserves the right to alter the level of service, the level will be informed by government, but UCFB|GIS may propose a higher level if localised outbreaks occur.
- For all levels, appropriate mitigation measures (use of screens, hand-sanitisation etc) will remain in place as required.

Personalised arrangements for vulnerable groups will be supplied on a case-by-case basis.

3. Our service plans

Full service plans have been developed to enable UCFB|GIS to operate at every level of government alert levels. These detailed plans have been used to inform our COVID Secure Campus guidelines.

4. Student Life

4.1. Prior to arrival on campus

Before students are allowed to return to campus at the beginning of each semester or following a lockdown occurring between semesters, the following is in place:

- In order to access all available services, students must complete an online enrolment and registration process, followed by compulsory induction and orientation activities.
- Students will continue to receive regular communications and updates in relation to any updates to COVID-secure guidelines.
- Students will receive details about the on-campus arrangements for their course.
- Full details on obtaining the COVID-19 vaccination are available [here](#).
- Details on the booster programme for Autumn 2023 are available [here](#).

4.2. On campus life

UCFB|GIS's campuses are based in two of the world's leading student cities, providing an exceptional environment to live and learn in. Whilst COVID-19 has created a new normal, we have created a COVID-secure environment to enable a high-quality learning experience as a UCFB|GIS student.

4.2.1 When students are on campus

When students are on campus, students will be required to comply with the following:

- Provide health and well-being reports to Student Support, should health status change.
- Always bring student identification and wear it visibly around the neck.
- Follow all COVID-secure guidelines that may be in effect at the time.
- Continue to encourage students to disinfect workstations before and after use.
- Practice good hand hygiene through regular hand washing and sanitisation.
- Leave campus immediately if you feel unwell or display any COVID-19 symptoms (<https://www.gov.uk/coronavirus>) ensuring absences are reported to the Student Administration Team via:
 - absencewembley@ucfb.com
 - absenceMCR@ucfb.com

- Keep up-to-date with the latest government stay-at-home guidance relating to respiratory infections such as COVID-19: [here](#)
- In the event of receiving a positive COVID-19 test: email, report your absence* to the Student Administration Team via:
 - absencewembley@ucfb.com
 - absenceMCR@ucfb.com

N.B. *As with other illness absence reporting.

4.2.2 Student Accommodation

UCFB|GIS's accommodation partners are Unite Students (US) and IQ. UCFB|GIS, US and IQ have worked extremely closely to ensure safe and COVID-secure student accommodation provision. The following provides a summary of our approach:

- Our partner accommodation in Manchester (Mill Point and Lambert & Fairfield) and Wembley (Arch View House and Sterling Court) are open.
- All student accommodation has been fully risk assessed and meets all required COVID-secure government guidelines.
- Enhanced deep cleaning, hand sanitiser stations, clear and frequent signage.
- We continue to review arrangements in partnered accommodation according to the latest guidance alongside monitoring COVID caseloads within the accommodation.

4.2.3 UCFB|GIS Students' Union

- The Students' Union role is to represent UCFB|GIS students and make your time here as rewarding as possible.
- UCFB|GIS will do all it can to ensure the Students' Union can undertake this vital role in student life in the most effective way possible.

4.2.4 UCFB|GIS Athletic Union

UCFB|GIS recognises the important role sport and physical activity plays to our student community. The health and well-being of our students is a central part of UCFB|GIS's strategy and we are taking every step possible to ensure sport and physical activity provision can be accessed in a safe and secure way.

The UCFB|GIS Athletic Union enables students to take part in a number of sports during their time here, whether competitive or recreational. We have a number of teams across both campuses for male and female students, however, COVID-19 had enforced new guidance and restrictions.

- UCFB|GIS Athletic Union sport and physical activity recreational activity will take place in line with government, Sport England, and National Governing Bodies (NGB's) of sport guidelines.
- Sports facilities accessed by the UCFB|GIS Athletics Union are owned by local authorities in Manchester and London. Students can access local authority sport and leisure facilities in line with local authority guidelines.
- UCFB|GIS sports teams will train and play in accordance with BUCS, Sport England, and sport NGBs guidance.

Further to group activities taking place in line with government and NGB guidelines, we encourage students to undertake individual recreational activities such as running, jogging, walking, cycling and other socially distanced sports such as are permitted by guidance in place at any time.

4.2.5 Advice for Living and studying in Manchester and London

UCFB|GIS students study in campuses that have some of the most iconic stadiums in the world, in two of the greatest cities in the world. To ensure we appropriately support student life in these cities and provide the most up-to-date information, advice and guidance, UCFB|GIS have long established relationships with a network of partners in each city.

Current local Coronavirus advice in Manchester and Brent (local borough of London), please use the following links.

- <https://www.manchester.gov.uk/info/500362/covid-19>
- <https://www.brent.gov.uk/coronavirus/>

4.2.6 Student Support



The Student Support Team is here to support you across a wide range of areas throughout your studies at UCFB|GIS. Our priority is to ensure that you enjoy life at UCFB|GIS and feel supported to succeed both academically and personally. Support services and information will be available online, by email and telephone.

- studentsupport@ucfb.ac.uk

4.2.7 Library and Learning Development services



Our library and Learning Development service is committed to providing access to relevant and pertinent resources to support you during your studies at UCFB|GIS. Our COVID-secure guidelines for our service includes:

- Detailed risk assessments completed for each campus Library.
- Perspex screening available at service desks.
- Availability of hand sanitiser.
- E-resources available and virtual support will continue.
- UCFB|GIS Online resources:
 - <https://my.ucfb.com/course/view.php?id=1536>
- UCFB|GIS library support:
 - library@ucfb.com

4.2.8 Semester dates

Your 2023/2024 semester dates can be found at:

- <https://www.ucfb.ac.uk/studying-at-ucfb/student-life/campus-life/semester-dates/>

4.3 Online life

4.3.1 The UCFB|GIS online hub



The UCFB|GIS on-line hub is an easy-to-use platform, available on mobile, tablet and desktop. The on-line hub remains fully available during the academic year and allows you the flexibility to study on days of the week and times of the day that accommodate your other commitments within the deadlines of your course. Details of the hub can be found at:

- <https://www.ucfb.ac.uk/studying-at-ucfb/student-life/online-life/the-ucfb-online-hub/>



4.3.2 Global hub and campus access

As a UCFB|GIS student, you will have access to UCFB|GIS's series of elite sports industry networking centres and global study hubs. Our global hubs will be available, subject to any travel restrictions in place, the COVID-19 alert level and government guidance of the time of the summits. Where face-to-face summits are not possible, these will be delivered virtually and made available to all students post completion.

4.3.3 The Global Insight Series

Available online through UCFB|GIS digital publications, podcasts and videos, and through live seminars and annual summits across our UCFB|GIS campuses, global study hubs and networking centres, this key professional development facet of our offering is distributed to the mobile phone and laptop of every UCFB|GIS student and alumni. As an online student, you will also be able to register to attend guest speaker talks at both of our UK campuses, allowing you to experience the stadiums that form part of those campuses.

4.3.4 On-line semester dates



Your 2023/2024 semester dates can be found [here](#)

5

Staff work life



5.1 Before staff arrive on Campus

Staff must complete a re-induction training session on all COVID-Secure Campus Guidelines before returning to campus should guidance on COVID-19 have changed and require this. Currently there are no such requirements in place.

5.2 When staff are on Campus

When staff are on campus they will need to:

- Bring staff identification and wear it at all times.
- Follow all COVID-secure guidelines in place at the time.
- Disinfect their workstations.
- Practice good hand hygiene through regular hand washing and sanitisation.
- Leave campus immediately if they feel unwell or display any COVID-19 symptoms and contact their line manager.

5.2.1 Campus to Campus travel

Staff require authorisation from line managers prior to any campus to campus travel. Approval should only be considered when campus to campus travel is an essential requirement, with all alternatives to travel explored. If cross campus travel is authorised, government travel advice should be followed.

5.3 Office Working



Our offices are open and available to staff, in line with the government guidance. All staff received revised inductions on new office protocols and procedures in line with government advice, including:

- Detailed risk assessments of each workplace have been carried out and are available on the Staff Intranet.
- A health and safety action plan evidencing measures taken against government guidance has been developed.
- Other safety measures implemented previously will be maintained and will include: increased deep cleaning, hand sanitisers, desk screens.

- Flexibility with the approach, like all others will continue and office working will be kept under constant review and changes implemented as required.

6 COVID Secure Environments

Students and staff may find themselves in a number of other environments during their UCFB experience over the next academic year. Our 6 key principles outlined earlier are applied to each identified environment. These include as follows.

6.1 Teaching and Learning Environments



Face-to-face on campus activities

All face-to-face on campus activities will take place when safe to do so, in line with government guidance and following a range of measures to ensure they are COVID secure. These include:

- A detailed risk assessment process for each activity has been completed consistent with government guidelines.
- Face-to-face activities include:
 - course content.
 - student one-to-ones.
 - events and Global Summits (depending on government guidelines in place at the time regarding indoor events and international travel).
 - Library services and self-study (subject to study hub capacities).
 - counselling and student support services (booked by appointment).
 - sports activities (subject to national governing body guidance).
 - Student Council meetings with dual delivery face-to-face and online availability.
 - appropriate induction and freshers activities.

6.2 Public Spaces



A number of campus-secure measures have been put in place to support the safety of students and staff across the variety of public spaces indicated below:

- **Lifts:** All staff and students should abide with any restrictions or guidance relating to the use in force at the time.
- **Reception and student facing services:** Mobile screens have been put in places such as receptions, service desks and other spaces where risk assessments require it.

6.3 Transport



Travelling to and from campuses

For students and staff travelling to and from our campuses the following guidelines should be followed:

Walk or cycle

- Where possible, we encourage students and staff to walk or cycle as a preferred transport method however, we do recognise this is not always possible.
- Cycle storage is available at all locations.
- We offer a Cycle to Work Scheme for all staff. If you are interested, staff should contact HR for details.

By public transport

Students and staff should follow government advice for travelling on public transport.

- <https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

Local travel information can also be found using the following links:

- <https://tfl.gov.uk/>
- <https://tfgm.com/>

6.4 Placements and other work-based learning environments



Our placement recruitment and delivery processes operate in line with current guidance. Employers will complete and make available work placement risk assessments, informed by government and workplace sector guidance. Advice and guidance will be provided by the employer indicating how the placement will be managed in a COVID-secure way. New policies which set this out will be provided to the student by the employer. The Employability & Career Planning (ECP) Team will provide regular support to students during their placements, which can either be conducted face-to-face or via Microsoft Teams. The ECP Team will circulate regular surveys to students and employers to monitor and support work placements and workplace safety.

Further to this COVID Secure Campus guidance document, student and staff FAQ's are available as follows:

- Detailed student FAQ's for prospective and current students can be found on our Coronavirus web pages: www.ucfb.ac.uk
- Detailed staff FAQ's can be found on our Staff Intranet.